Graduate School of Management Finance Association (GSOM-FA) – Leadership Position Application

The Graduate School of Management Finance Association (GSOM-FA) is dedicated to promoting professional and academic awareness of the finance industry while fostering social activities. The goal of the Finance Association is to educate and prepare GSOM students for finance-related careers through hosting a series of events and activities. It aims to develop financial knowledge, professional insight and the right attitude among the students. The FA allows students to explore the best career opportunities available in the stream of finance by inviting professionals from the industry and creating networking opportunities.

This is your chance to be part of this prestigious association’s executive team and make a difference to the Clark community. You must have a passion for finance, academic excellence, leadership qualities and dedication to work.

Interested students can send in their resume and application form to ClarkFinanceAssociation@gmail.com stating which position you are interested in and reasons. Prior work experience, professional or extracurricular is a plus.

The deadline for sending in your resume and application form is **December 12th. The email’s subject should be “Application for FA executive team”**

The job descriptions for the five positions are:

**President**
Develop a strategic direction and the yearly objectives and strategies; Appoint members to the various committees; Represent the Association/GSOM at functions/meetings.

**Vice President/Finance Director**
Liaise with president; Develop and maintain a balanced budget for the Association; Develop fund raising activities and seek financial sponsorship for the Association.

**General Secretary**
Schedule executive meetings and prepare agenda; Maintain records of membership, correspondences, and financial documents; Monitor election process.

**Marketing Director**
Market all the Association’s events; Market the Association to Corporate Worcester and its environs; Design and maintain the Association’s website and communications; Invite guest speakers and the recruitment of new members inclusive of alumni

**Event Planning Coordinator**
Liaise with Marketing Director for events planning process. Handle purchase order for items required for events associated with admin staff. Book location and ensure that all the necessary equipment is available for events.

You can contact Yan Meng at YaMeng@clarku.edu with any questions.